



REQUEST FOR PAYMENT OF MEETING LOCATIONS

The West Coast Area Council collects \$10 to help offset the cost of facilities (\$5 as part of the registration fee plus an additional \$5) This includes payment for schools, churches and other venues for weekly meetings.

If you have an invoice for your meeting location, please attach a copy.

To allow Units and Districts the option of issuing a cheque from their own bank account, please indicate how the cheque should be payable (to the location provider, Unit or District?) and where it should be mailed.

Note: Vancouver School Board is handled directly.

Unit or District	Meeting Location	Cheque payable to (include mailing address)	Amount

District Commissioner's signature: _____ Date: _____

Area Commissioner's signature: _____ Date: _____

Cheque: _____ **Date:** _____